

Job Description

POSITION TITLE:	Team Member – Assembly	DATE ISSUED:	9/1/20
REPORTS TO:	Immediate Supervisor or Team	DATE REVISED:	9/1/20
	Leader		

POSITION SUMMARY:

The Team Member reports to their area Supervisor or Team Leader and is responsible for producing quality product in a safe, professional, and efficient manner. This is a full time position.

ESSENTIAL JOB FUNCTIONS:

- Maintain a safe working environment including the use of Personal Protection Equipment (PPE) and compliance to all safety rules and established procedures
- Follow requirements as called out on part prints
- Assure products are assembled in a safe, accurate and timely manner
- Assure proper items are pulled and staged for UPS, motor freight & customer pick-up
- Work with team members and other team leaders to maintain constant workflow
- Work with 5S management team and other team members to develop, implement & maintain 5S process for the area
- Provide a positive work environment and encourage team member feedback
- Any other duties as assigned

JOB QUALIFICATION REQUIREMENTS:

- High school diploma or equivalent
- Positive attitude and team player
- Knowledgeable in the use of overhead cranes, forklifts, and various hand tools
- Must be able to stand on concrete floor for the duration of work shift, walk, push, pull, reach overhead, bend to the floor and use arms and hands

WORKING CONDITIONS:

- Shop floor environment
- Compliance is required regarding all Safety, PPE, and Quality requirements

TO APPLY: Email resume to THeitmeyer@remlingermfg.com