

POSITION TITLE:	Team Leader – Laser Area	DATE ISSUED:	3/16/18
REPORTS TO:	Production Manager	DATE REVISED:	8/22/18

POSITION SUMMARY:

The Team Leader reports to the Production Manager and is responsible for supervising the day-to-day operations in the Laser and Press Area. They will work closely with Engineering, Quality and Production to ensure all Laser and Press Area requirements are met.

ESSENTIAL JOB FUNCTIONS:

- Maintain a safe working environment including the use of Personal Protection Equipment (PPE) and compliance to all safety rules and established procedures.
- Support product and manufacturing design as needed.
- Train and mentor Laser Area team members as required.
- Direct the manufacturing process, safety, maintenance, quality methods and procedures.
- Review and analyze production, quality, maintenance, and operational reports to determine causes of non-conformity with product specifications or production problems.
- Assist in resolving tooling and machine related problems.
- Program and setup Laser controls and equipment
- Work with team members and other team leaders to maintain constant workflow.
- Work with 5S management team and other team members to develop, implement & maintain 5S process as needed.
- Provide a positive work environment and encourage team member feedback.
- Any other duties as assigned.

JOB QUALIFICATION REQUIREMENTS:

- High school diploma or equivalent
- Knowledgeable Microsoft Office, Fabrivision & Dr. Abe software
- Positive attitude and team player
- Knowledgeable of Laser controls and programming
- Knowledgeable of hand gages and tools (calipers, micrometers, etc.)
- Strong computer, organizational, written and communication skills.

WORKING CONDITIONS:

- Shop floor environment
- Compliance is required regarding all Safety, PPE, and Quality requirements

TO APPLY: Email resume to Tom at theitmeyer@remlingermfg.com