Job Description

POSITION TITLE:	Machine Area Supervisor	DATE ISSUED:	8/16/17
REPORTS TO:	Production Manager	DATE REVISED:	9/30/2026

POSITION SUMMARY:

The Machine Area Supervisor reports to the Production Manager and is responsible for supervising the day-to-day operations in the Machine & Saw area. They will work closely with Engineering, Quality and Production to ensure all Machine & Saw area requirements are met.

ESSENTIAL JOB FUNCTIONS:

- Maintain a safe working environment including the use of Personal Protection Equipment (PPE) and compliance with all safety rules and established procedures.
- Support product and manufacturing design as needed.
- Train and mentor machine & saw area team members as required.
- Direct the manufacturing process, safety, maintenance, quality methods and procedures
- Has the authority to plan and direct production activities and establish production priorities for products in keeping with effective operations and cost factors
- Review and analyze production, quality, maintenance, and operational reports to determine causes of non-conformity with product specifications or production problems
- Aid in resolving tooling related problems.
- Design special tooling and fixtures as needed.
- Assist in the development and maintenance of spare tooling, details, and parts for all new existing tools, fixtures, and special equipment as needed
- Aid in machine programing and setup.
- Work with team members and other team leaders to maintain constant workflow.
- Work with 5S management team and other team members to develop, implement & maintain 5S process as needed.
- Provide a positive work environment and encourage team member feedback.
- Any other duties as assigned.

JOB QUALIFICATION REQUIREMENTS:

- Minimum associate's degree or Journeyman's Card preferred.
- Knowledgeable Microsoft Office & Gibbs CAM software
- Positive attitude and positive leader
- Knowledgeable of CNC machine controls and programing
- Knowledgeable of hand gauges and tools (calipers, micrometers, gage blocks, etc.)
- Strong computer, organizational, written and communication skills.

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WORKING CONDITIONS:

- Office and Shop floor environment
- Compliance is required regarding all Safety, PPE, and Quality requirements

TO APPLY: Email your resume to Tpothast@remlingermfg.com